

PA No. 03-01

**WESTERN STATES CONTRACTING ALLIANCE
PARTICIPATING ADDENDUM
FOR
DATA COMMUNICATIONS EQUIPMENT
BETWEEN
THE STATE OF WASHINGTON, DEPARTMENT OF INFORMATION SERVICES
AND
EXTREME NETWORKS, INC.**

The undersigned hereby represents, acknowledges, and agrees as follows:

1. The undersigned is a "Participating Entity" which shall be defined as Participating Entity states of WESTERN STATES CONTRACTING ALLIANCE (hereafter "Participating Entity"): (i) which requests Data Communications Equipment pursuant to the terms and conditions of the STATE OF UTAH STATEWIDE CONTRACT AR-1471 (hereafter the "Master Agreement") by executing this Participating Addendum ("PA"); and, (ii) whose request for the sale of Data Communications Equipment by Extreme Networks, Inc., at its sole discretion, is accepted by Extreme Networks, Inc. executing this PA.
2. The undersigned Participating Entity is executing this PA for the purpose of purchasing Data Communications Equipment from Extreme Networks, Inc. ("Extreme Networks" or "Contractor"), pursuant to the Master Agreement by and between State of Utah and Extreme Networks. Participating Entity shall be subject to all terms and conditions of this PA and the Master Agreement.
3. Scope: The general purpose of this PA is to provide: Data Communications Equipment and Services, as defined in Attachment 1.
4. Changes to the Master Agreement specific to the State of Washington are specified in the Attachment(s) to this PA, incorporated herein by this reference.
5. Primary Contact/ Legal Notices:
 - 5.1. Any notice or demand or other communication required or permitted to be given under this PA or applicable law shall be effective only if it is in writing and signed by the applicable party, properly addressed, and either delivered in person, or by a recognized courier service, or deposited with the United States Postal Service as first-class mail, postage prepaid certified mail, return receipt requested, or via facsimile, to the parties at the addresses and fax number provided in this section. For purposes of complying with any provision in this PA or applicable law that requires a "writing," such communication, when digitally signed with a Washington State Licensed Certificate, shall be considered to be "in writing" or "written" to an extent no less than if it were in paper form.
 - 5.2. Notices shall be effective upon receipt or four (4) business days after mailing, whichever is earlier. The notice address as provided herein may be changed by written notice given as provided above.
 - 5.3. In the event that a subpoena or other legal process commenced by a third party in any way concerning the Products and/or Services provided pursuant to this PA is served upon Extreme Networks or Participating Entity, such party agrees to notify the other party in the most expeditious fashion possible following receipt of such subpoena or other legal process. Extreme Networks and Participating Entity further agree to cooperate with the other party in any lawful effort by the other party to contest the legal validity of such subpoena or other legal process commenced by a third party.
 - 5.4. For Participating Entity:

State of Washington Department of Information Services	
Attn: TSD Contract Administrator	
Mailing Address:	Street Address:
PO Box 42445	2411 Chandler Court SW
Olympia, WA 98504	Olympia, WA 98502
Phone: (360) 725-4200	
Fax: (360) 664-0711	

PA No. 03-01

E-mail: mcadmin@dis.wa.gov

5.5. For Extreme Networks:

Extreme Networks, Inc.	
Attn:	
Maureen Heckman	
Mailing Address:	
3585 Monroe Street	
Santa Clara, CA 95051-1450	
Phone: (888) 257-3000	Phone: (408) 579-2800
Fax: (408) 579-3000	Email: info@extremenetworks.com

6. This PA together with its Attachment(s) and the Master Agreement, Number AR-1471, together with its Attachment(s), (administered by the State of Utah), set forth the entire agreement between the parties with respect to the subject matter hereof and supercede all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary, or in addition to the terms and conditions of this PA and the Master Agreement, shall not be added to or incorporated into this PA or the Master Agreement, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this PA and the Master Agreement shall prevail and govern in the case of any such inconsistent or additional terms. All Orders (as defined in Attachment 1) issued by Purchasers (as defined in Attachment 1) within the jurisdiction of this PA shall include Master Agreement Number AR-1471.

IN WITNESS WHEREOF, the parties have executed this PA as of the date of execution by both parties below.

Approved
State of Washington
Department of Information Services

Signature

Michael B. Ernans

Print or Type Name

Assistant Director

Title

Date

9/15/03

Approved
Extreme Networks, Inc.

Signature

Harold L. Covert

Print or Type Name

Vice President + CFO 8-19-03

Title

Date

Approved
Extreme Networks, Inc.

Legal Dept.

By: MM

Approved as to Form
State of Washington
Office of the Attorney General

Approved Per Attached
Email

Signature

Chip Holcomb

Print or Type Name

Senior Counsel, AGO

Title

Date

Contractor Information

Contractor's UBI Number:

Minority or Woman Owned Business Enterprise

Yes No ☒

(Certification Number)

PA No. 03-01

**ATTACHMENT 1
WESTERN STATES CONTRACTING ALLIANCE
PARTICIPATING ADDENDUM
FOR
DATA COMMUNICATIONS PRODUCT
BETWEEN
THE STATE OF WASHINGTON, DEPARTMENT OF INFORMATION SERVICES
AND
EXTREME NETWORKS, INC.**

1. DEFINITIONS.

"Acceptance Date" shall mean: (i) for Professional Services, the date Purchaser accepts the Professional Services in accordance with the applicable Statement of Work; (ii) for Products, the twentieth (20th) business day after the date of shipment.

"Confidential Information" shall mean information that is exempt from disclosure to the public or other unauthorized persons under either chapter 42.17 RCW or other state or federal statutes. Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, Purchaser source code, Purchaser network configuration information, or other information which is marked confidential at the time of disclosure.

"Contractor/Offeror" shall mean Extreme Networks, Inc., its employees and agents. It shall also include any Subcontractor retained by Contractor as permitted under the terms of this PA.

"Customer" shall mean the same as "Purchaser".

"DIS" shall mean the State of Washington, Department of Information Services.

"Effective Date" shall mean the first date this PA is in full force and effect. It may be a specific date agreed to by the parties; or, if not so specified, the date of the last signature of a party to this PA.

"Order Document"/"Order" shall mean any official State document and attachments thereto specifying Products and/or Services or Professional Services to be purchased or licensed from Contractor under this PA. Each Order shall specify on its face the types and quantities of Products and/or Services or Professional Services to be furnished by Contractor pursuant to the Order, the delivery date(s), and the delivery site(s). Each Order for Professional Services shall be separate and also have a separate corresponding Statement of Work.

"Participating Addendum" or "PA" shall mean this agreement between the Contractor and the State of Washington, a Participating State, that clarifies the operation of the Master Agreement and may add other state-specific language or other requirements.

"Participating Entity" shall mean a member of WSCA who has indicated its intent to participate, as disclosed in the solicitation, or who subsequently signs a PA.

"Procuring Agency(ies)" shall mean the same as "Purchaser".

"Product(s)" shall mean data communications equipment, specifically, Extreme Network switches, associated components, support, software and documentation.

"Proprietary Information" shall mean information owned by Contractor to which Contractor claims a protectable interest under law. Proprietary Information includes, but is not limited to, information protected by United States copyright, patent, trademark, or trade secret laws.

"Professional Services" shall mean the Professional Services provided to Purchaser under this PA, which may include deployment, installation, implementation, acceptance testing, consulting and/or management services

PA No. 03-01

relating to Contractor's Products as more fully described in the SOW.

"Purchaser" shall mean DIS and any other state agency, or political subdivision (including public schools, colleges or universities), or qualified non-profit organization of the state of Washington, who have a properly executed Interlocal Cooperative Agreement (Customer Service Agreement) with DIS.

"Purchasing Entity(ies)" shall mean the same as "Purchaser".

"Service(s)" shall mean training and maintenance services for eligible Products.

"Statement of Work" or "SOW" shall mean the description of the Professional Services and Schedules set forth in the Statement of Work, which shall be signed by both parties. The SOW shall include, at a minimum, the description of the Professional Services to be performed, the schedule during which the Professional Services will be performed and the prices/service rates for such Professional Services.

"Subcontractor" shall mean one not in the employment of Contractor, who is performing all or part of the business activities under this PA under a separate contract with Contractor. The term "Subcontractor" means Subcontractor(s) of any tier.

2. ORDER OF PRECEDENCE. In the event of any inconsistency in this PA, the inconsistency shall be resolved in the following order of precedence:

- (i) Sections of this PA, including its Attachments;
- (ii) WSCA Master Agreement, Number AR-1471;
- (iii) Contractor's Response to Request for Proposal (RFP) LW1907 ("Response");
- (iv) Utah's Request for Proposal LW1907;
- (v) The terms and conditions contained on Purchaser's Order Documents such as, description of Product(s) and/or Services ordered, quantity, and billing address, unless otherwise agreed to at the time of order.

3. FORCE MAJEURE. Contractor, DIS or Purchaser shall not be liable for damages arising from causes beyond the reasonable control and without the fault or negligence of Contractor, DIS or Purchaser. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of a governmental body other than Purchaser acting in either its sovereign or contractual capacity, war, explosions, fires, floods, earthquakes, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case the delays must be beyond the reasonable control and without fault or negligence of Contractor, DIS or Purchaser, or their respective Subcontractors.

4. DELIVERY.

- 4.1. The prices offered shall be the delivered price to any WSCA state agency or political subdivision. Contractor shall ship all Products F.O.B. destination, freight prepaid, with all transportation and handling charges paid by the Contractor. Contractor may not include freight charges on invoicing. Failure to comply with this requirement may result in PA termination for cause. Responsibility and liability for loss or damage shall remain with the Contractor until delivery of Products to Purchasing Entity's receiving dock, when responsibility shall pass to the Purchaser.
- 4.2. Whenever a Purchaser returns a Product to the Contractor, all related documentation furnished by the Contractor shall also be returned. The Contractor shall bear all risk of loss or damage with respect to returned Products except for loss or damage directly attributable to the negligence of the Purchaser. Contractor is responsible for the freight charges of returned equipment.

5. NONDISCRIMINATION. The Offeror agrees to abide by the provisions of Title VI and Title VII of the Civil Rights Act of 1964 (42 USC 2000e), which prohibit discrimination against any employee or applicant for employment, or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age, and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities, and Title

PA No. 03-01

49.60 RCW, Washington Law Against Discrimination. The Offeror further agrees to furnish information and reports to requesting State(s), upon request, for the purpose of determining compliance with these statutes. Offeror agrees to comply with each individual state's certification requirements, if any, as stated in the special terms and conditions. This PA may be canceled if the Offeror fails to comply with the provisions of these laws and regulations. The Offeror must include this provision in every subcontract relating to purchases by the States to ensure that Subcontractors are bound by this provision.

6. ACCEPTANCE. Upon completion of the Professional Services, or if applicable, a phase of the Professional Services as set forth in the SOW, Purchaser shall have twenty (20) days to verify that the Professional Services provided substantially conform to the SOW. Purchaser must notify Contractor of its non-acceptance within such twenty (20) day period. Any notification of non-acceptance will include a reasonably detailed description of the reasons for such non-acceptance. Contractor shall have thirty (30) days from the date of such notification to rectify the problem, following which Purchaser shall have another five (5) day period to review the applicable Professional Services. In the event that Purchaser either (a) does not notify Contractor of any non-acceptance during the relevant five (5) day period, or (b) confirms its acceptance of the applicable Professional Services, in writing within the relevant five (5) day period, the applicable Professional Services shall be deemed accepted.

7. TITLE. Upon receipt of Product by Purchasing Entity, Contractor shall convey Purchaser good title to any Product.

8. RECORDS ADMINISTRATION. The Contractor will maintain, or supervise the maintenance of all records necessary to properly account for the payments made to the Contractor for costs authorized by this PA. These records will be retained by the Contractor for at least six (6) years after the PA terminates, or until all audits or litigation initiated within the six (6) years have been completed, whichever is later.

9. SURVIVORSHIP. All license and purchase transactions executed and Services or Professional Services provided pursuant to the authority of this PA shall be bound by all of the terms, conditions, prices and discounts set forth within this PA or the Master Agreement, notwithstanding the expiration of the initial term of this PA or the Master Agreement or any extension thereof. Further, the terms, conditions and warranties contained in this PA and the Master Agreement that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this PA or the Master Agreement shall so survive. In addition, the terms of the sections titled Contractor's Commitments, Warranties and Representations; Protection of Purchaser's Confidential Information; Order of Precedence; Publicity; Patents, Copyrights; and Disputes shall survive the termination of this PA.

10. ADVANCE PAYMENT PROHIBITED. No advance payment shall be made for Products and/or Services furnished by Contractor pursuant to this PA. Notwithstanding the above, payments for maintenance Services may be made in advance on a quarterly or annual basis, at Purchaser's option.

11. TAXES. Purchaser will pay sales and use taxes, if any, imposed on the Products and/or Services or Professional Services acquired hereunder. Contractor must pay all other taxes including, but not limited to, Washington Business and Occupation Tax, other taxes based on Contractor's income or gross receipts, or personal property taxes levied or assessed on Contractor's personal property.

12. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS. Any written commitment by Contractor within the scope of this PA shall be binding upon Contractor. Failure of Contractor to fulfill such a commitment may constitute breach and shall render Contractor liable for damages under the terms of this PA. For purposes of this section, a commitment by Contractor includes: (i) Prices, discounts, and options committed to remain in force over a specified period of time, and (ii) any warranty or representation made by Contractor in its Response or contained in any Contractor or manufacturer published specifications.

13. PROTECTION OF PURCHASER'S CONFIDENTIAL INFORMATION.

13.1 Contractor acknowledges that some of the material and information that may come into its possession or knowledge in connection with this PA or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either chapter 42.17 RCW or other state or federal statutes ("Confidential Information"). Contractor agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this PA, to release it only to authorized

PA No. 03-01

employees or Subcontractors requiring such information for the purposes of carrying out this PA, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without Purchaser's express written consent or as provided by law. Contractor agrees to release such information or material only to employees or Subcontractors reasonably necessary to further the purpose of this PA. Contractor agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

- 13.2 Immediately upon expiration or termination of this PA, Contractor shall, at Purchaser's or DIS' option: (i) certify to Purchaser or DIS that Contractor has destroyed all Confidential Information; or (ii) return all Confidential Information to Purchaser; or (iii) take whatever other steps Purchaser or DIS requires of Contractor to protect Purchaser's Confidential Information.
- 13.3 DIS and Purchaser reserve the right to monitor, audit, or investigate the use of Confidential Information collected, used, or acquired by Contractor through this PA. The monitoring, auditing, or investigating may include, but is not limited to, salting databases.
- 13.4 Violation of this section by Contractor or its Subcontractors may result in termination of this PA and demand for return of all Confidential Information, monetary damages, or penalties.
- 13.5 The obligations imposed by this PA shall not apply to any information that: (a) is already in the possession of, is known to, or is independently developed by Contractor; or (b) is or becomes publicly available through no fault of Contractor; or (c) is obtained by Contractor from a third person without breach by such third person of an obligation of confidence with respect to the Confidential Information disclosed; or (d) is disclosed without restriction by the Purchaser; or (e) is required to be disclosed pursuant to the lawful order of a government agency or disclosure is required by operation of the law.

14. PUBLICITY.

- 14.1. The award of this PA to Contractor is not in any way an endorsement of Contractor or Contractor's Products and/or Services or Professional Services by Purchasers and shall not be so construed by Contractor in any advertising or other publicity materials.
- 14.2. DIS and Contractor each agree to submit to the other, all advertising, sales promotion, and other publicity materials relating to this PA and Products and/or Services or Professional Services furnished by Contractor wherein either party's name is mentioned, or trade names, logo, service marks or trademark is used, or Internet links are provided from which the connection of party's name therewith may, in the other party's judgment, be inferred or implied. DIS and Contractor further agree not to publish or use such advertising, sales promotion materials, publicity or the like through print, voice, the World Wide Web, and other communication media in existence or hereinafter developed without the express written consent of the other party prior to such use.
- 14.3. Nothing contained in this section, however, shall be construed to apply to the following: communications among Purchasers or communications between Purchasers and other agencies and branches of the Washington State Government; and posting by DIS of a copy of this PA on its website(s), together with a notation identifying Contractor as a supplier for the Products and/or Services or Professional Services.

15. INSURANCE COVERAGE.

- 15.1. Contractor shall, during the term of this PA, maintain in full force and effect, the insurance described in this section. Contractor shall acquire such insurance from an insurance carrier or carriers licensed to conduct business in the state of Washington and having a rating of A-, Class VII or better, in the most recently published edition of *Best's Reports*.
- 15.2. In the event of cancellation, non-renewal, revocation or other termination of any insurance coverage required by this PA, Contractor shall provide written notice of such to DIS within thirty (30) business days of Contractor's receipt of such notice. Failure to buy and maintain the required insurance may, at DIS' sole option, result in this PA's termination.

PA No. 03-01

- 15.3. The minimum acceptable limits shall be as indicated below:
- Commercial General Liability covering the risks of bodily injury (including death), property damage and personal injury, including coverage for contractual liability, with a limit of not less than \$1 million per occurrence/\$2 million general aggregate;
 - Business Automobile Liability (owned, hired, or non-owned) covering the risks of bodily injury (including death) and property damage, including coverage for contractual liability, with a limit of not less than \$1 million per accident;
 - Employers Liability insurance covering the risks of Contractor's employees' bodily injury by accident or disease with limits of not less than \$1 million per accident for bodily injury by accident and \$1 million per employee for bodily injury by disease;
 - Umbrella policy providing excess limits over the primary policies in an amount not less than \$1 million;
- 15.4. Contractor shall pay premiums on all insurance policies. Such insurance policies certificate(s) shall name DIS as an additional insured on all general liability, automobile liability and umbrella policies. Such insurance certificates shall also reference the Master Agreement number AR-1471 and this PA number, 03-01, and shall have a condition that they not be revoked by the insurer until forty-five (45) calendar days after notice of intended revocation thereof shall have been given to DIS by the insurer.
- 15.5. All insurance provided by Contractor shall be primary as to any other insurance or self-insurance programs afforded to or maintained by the State subject to the hold harmless/ indemnification agreements under this PA and shall include a severability of interests (cross-liability) provision.
- 15.6. Contractor shall furnish separate certificates of insurance and endorsements for each Subcontractor. Subcontractor(s) shall comply fully with all insurance requirements stated herein. Failure of Subcontractor(s) to comply with insurance requirements does not limit Contractor's liability or responsibility.
- 15.7. Contractor shall furnish to DIS copies of certificates of all required insurance within thirty (30) calendar days of this PA's Effective Date, and copies of renewal certificates of all required insurance within thirty (30) days after the first business day in the month of April for each successive year that this PA or the Master Agreement is in full force and effect. Failure to provide evidence of coverage may, at DIS' sole option, result in this PA's termination.
- 15.8. By requiring insurance herein, DIS does not represent that coverage and limits will be adequate to protect Contractor. Such coverage and limits shall not limit Contractor's liability under the indemnities and reimbursements granted to the State in this PA.

16. INDUSTRIAL INSURANCE COVERAGE. Prior to performing work under this PA, Contractor shall provide or purchase industrial insurance coverage for its employees, as may be required of an "employer" as defined in Title 51 RCW, and shall maintain full compliance with Title 51 RCW during the course of this PA. DIS or Purchaser will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for Contractor, or any Subcontractor or employee of Contractor, which might arise under the industrial insurance laws during the performance of duties and Services or Professional Services under this PA.

17. WAIVER. Waiver of any breach of any term or condition of this PA shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this PA shall be held to be waived, modified, or deleted except by a written instrument signed by the parties.

18. DISPUTES.

- 18.1. In the event a bona fide dispute concerning a question of fact arises between Purchaser and Contractor and it cannot be resolved between the parties, or with the help of the TSD Contract Administrator, either party may initiate the dispute resolution procedure provided herein.
- 18.2. The initiating party shall reduce its description of the dispute to writing and deliver it to the responding party. The responding party shall respond in writing within three (3) business days. The initiating party shall have three (3) business days to review the response. If after this review a

PA No. 03-01

resolution cannot be reached, both parties shall have three (3) business days to negotiate in good faith to resolve the dispute.

- a) If the dispute cannot be resolved after three (3) business days, a panel ("Dispute Resolution Panel") may be requested in writing by either party who shall also identify the first panel member. Within three (3) business days of receipt of the request, the other party will designate a panel member. Those two panel members will appoint a third individual to the Dispute Resolution Panel within the next three (3) business days.
- b) The Dispute Resolution Panel will review the written descriptions of the dispute, gather additional information as needed, and render a decision on the dispute in the shortest practical time.
- c) Each party shall bear the cost for its panel member and share equally the cost of the third panel member.

- 18.3. Both parties agree to be bound by the determination of the Dispute Resolution Panel.
- 18.4. Both parties agree to exercise good faith in dispute resolution and to settle disputes prior to using a Dispute Resolution Panel whenever possible
- 18.5. Purchaser and Contractor agree that, the existence of a dispute notwithstanding, they will continue without delay to carry out all their respective responsibilities under this PA that are not affected by the dispute.
- 18.6. If the subject of the dispute is the amount due and payable by Purchaser for Services or Professional Services being provided by Contractor, Contractor shall continue providing Services or Professional Services pending resolution of the dispute provided Purchaser pays Contractor the amount Purchaser, in good faith, believes is due and payable, and places in escrow the difference between such amount and the amount Contractor, in good faith, believes is due and payable.

19. DIS ADMINISTRATIVE FEE. All purchases made under this PA are subject to a fee ("DIS Administration Fee"), to be collected by Contractor and remitted to DIS. The DIS Administration Fee is one half of one percent (.5% or .005) of the purchase price. The purchase price is defined as total invoice price less sales tax. The DIS Administration Fee shall be invoiced by Contractor to all Purchasers as a separate detailed line item on Purchaser's invoice. Contractor shall remit the DIS Administration Fee directly to the TSD Contract Administrator, along with the PA Activity Report. The check shall be payable to the Department of Information Services.

20. DIS ACTIVITY REPORTING.

- 20.1. Contractor shall submit to the TSD Contract Administrator a monthly report ("Activity Report") of all Product and/or Service purchases made under this PA. The Activity Report shall identify:
 - a) The Master Price Agreement (AR-1471);
 - b) Each Purchaser making purchases during that month;
 - c) The total invoice price, excluding sales tax for each Purchaser;
 - d) The sum of all invoice prices, excluding sales tax, for all Purchasers; and
 - e) The DIS Administration Fee.
- 20.2. The Activity Report and the DIS Administration Fee shall be submitted by the 15th calendar day of the month following the month in which Contractor invoiced Purchaser. Contractor shall submit this Activity Report according to the layout specified by the TSD Contract Administrator. This Activity Report may be corrected or modified by the TSD Contract Administrator with subsequent written notice to Contractor. Monthly Activity Reports are required even if no activity occurred. Upon request by DIS, Contractor shall provide, in the format requested, the contact information for all Purchasers during the term of the PA.

21. FAILURE TO REMIT REPORTS / FEES. Failure of Contractor to remit the Activity Report together with the DIS Administration Fee may be considered a failure to perform on the part of Contractor, which may result in DIS terminating this PA with Contractor.

PA No. 03-01

22. INVOICE / PAYMENT.

22.1. Contractor will submit properly itemized invoices to each Purchaser within forty-five (45) days of delivery of Products and/or Services or Professional Services at the address(es) indicated in the Order Document. Invoices shall provide and itemize, as applicable:

- a) The Master Price Agreement number, AR-1471;
- b) Purchaser's name and address and Order Document number;
- c) Contractor name, remittance address, phone number, e-mail address, fax number and Federal Taxpayer Identification Number;
- d) Description of Products, including price, quantity ordered, model and serial numbers;
- e) Date(s) of shipment;
- f) Price for each item, or manufacturer's list price for each item and applicable discounts;
- g) Description of Services or Professional Services provided, including dates;
- h) Net invoice price for each item;
- i) Applicable taxes;
- j) DIS Administration Fee (0.5% or 0.005 of the total purchase price);
- k) Other applicable charges;
- l) Total invoice price; and
- m) Payment terms including any available prompt payment discounts.

22.2. Payment is normally made within thirty (30) days following the date the Order is received or the date a correct invoice is received, whichever is later. After forty-five (45) days the Contractor may assess overdue account charges up to a maximum rate of one percent per month on the outstanding balance. Payments may be remitted by mail, or via electronic funds transfer. Payments may be made via a Purchasing Entity's "Purchasing Card."

22.3. Payments for maintenance Services may be made in advance on a quarterly or annual basis, at Purchaser's option. Payment of maintenance Services of less than one (1) month's duration shall be prorated at 1/30th of the basic monthly maintenance charges for each calendar day.

23. **TERMINATION FOR NON-APPROPRIATIONS.** If funds are not allocated to a Purchaser to continue a Support Plan, as defined in the Master Agreement, Purchaser may terminate its Support Plan upon thirty (30) days' written notice to Contractor without termination charges, or otherwise work with Contractor to arrive at a mutually acceptable resolution of the situation. Purchaser agrees to notify Contractor in writing of such non-allocation at the earliest possible time. This section shall not be construed to permit a Purchaser to terminate its maintenance agreement in order to acquire similar Services from a third party.

24. **GOVERNING LAW.** This PA shall be governed in all respects by the law and statutes of the State of Washington, without reference to conflict of law principles. However, if the Uniform Computer Information Transactions Act (UCITA) or any substantially similar law is enacted as part of the law of the State of Washington, said statute will not govern any aspect of this PA or any license granted hereunder, and instead the law as it existed prior to such enactment will govern. The jurisdiction for any action hereunder shall be exclusively in the Superior Court for the State of Washington. The venue of any action hereunder shall be in the Superior Court for Thurston County, Washington.

25. **CONTRACTOR'S PROPRIETARY INFORMATION.** Contractor acknowledges that DIS and Purchaser are subject to chapter 42.17 RCW and that this PA shall be a public record as defined in chapter 42.17 RCW. Any specific information that is claimed by Contractor to be proprietary ("Proprietary Information") must be clearly identified as such by Contractor. To the extent consistent with chapter 42.17 RCW, DIS and Purchaser shall maintain the confidentiality of all such information marked Proprietary Information. If a public disclosure request is made to view Contractor's Proprietary Information, DIS or Purchaser will notify Contractor of the request and of the date that such records will be released to the requester unless Contractor obtains a court order from a court of competent jurisdiction enjoining that disclosure. If Contractor fails to obtain the court order enjoining disclosure, DIS or Purchaser will release the requested information on the date specified.